



**ATTENTION NEW MEMBERS!**  
Greater Harrisburg Association of REALTORS®  
New Member Orientation and Paragon Training

**WELCOME TO GHAR!**

To fulfill the membership requirements, a REALTOR® applicant must attend an orientation in its entirety within 60 days of the date of application. Failure to fulfill membership requirements will result in your broker being notified. In addition, you must complete the Basic Paragon training class within the same timeframe. Failure to do so may result in your being denied access to the MLS.

**AT THE REQUIRED NEW MEMBER ORIENTATION, YOU WILL LEARN....\***

- What it means to be a REALTOR®
- Your obligation as a REALTOR® to abide by the Code of Ethics
- More about Association Benefits and Services
- GHAR’s Recommended Guidelines for Co-Brokerage, Open Houses and Signs
- Why Membership Means Professional Value!

**New Member Orientation is held from 10:00 a.m. to 4:00 p.m. Registration opens at 9:45 a.m. A boxed lunch is provided compliments of the Sponsor.**

**\* New Member Orientation fulfills NAR’s Requirement for the REALTOR® Code of Ethics Training.**

**AT THE REQUIRED PARAGON TRAINING, TOPICS WILL INCLUDE:**

**This is P5/Search/Print/Email**

- A basic overview of the Paragon 5 Home Page and user preferences
- Customize and search by map, and conduct Multi-class searches
- View, print and send various Paragon reports
- Send individual listings or detailed reports using e-mail

**Paragon class is held from 9:00 a.m. to 12:15 p.m. Registration opens at 8:45 a.m. Agents are encouraged, but not required to bring a laptop or tablet.**

**OPTIONAL: Advanced Paragon Training** is held on the same day as the Required Training. Topics are Contact Manager and Comparative Market Analysis (CMA). Learn to set up clients, create/save a CMA, and set up preferences. Class is held from 1:30 to 4:45 pm.

**REGISTER ME FOR THE FOLLOWING NEW MEMBER ORIENTATION:**

- \_\_\_\_\_ Wednesday, June 7, 2017
- \_\_\_\_\_ Thursday, July 13, 2017
- \_\_\_\_\_ Wednesday, August 9, 2017
- \_\_\_\_\_ Friday, September 8, 2017

**REGISTER ME FOR THE FOLLOWING REQUIRED PARAGON TRAINING:**

- \_\_\_\_\_ Thursday, June 22, 2017
- \_\_\_\_\_ Wednesday, July 19, 2017
- \_\_\_\_\_ Thursday, August 17, 2017
- \_\_\_\_\_ Tuesday, September 12, 2017 Morning Only

NAME: \_\_\_\_\_

COMPANY: \_\_\_\_\_

**New Member Orientation and Paragon Classes are held at GHAR, 424 N. Enola Drive, Enola.**

**RETURN THIS FORM TO GHAR:**

Phone: (717) 364-3200

Fax: (717) 364-3206

Email: chris@ghar.info

In order to better accommodate you, please let us know if you have any disability that will require special auxiliary aids/services, and of any dietary needs.